

Please use this form to let the Company know about your decision to opt out of the Alstom GPP.

IMPORTANT: You should not use this form if you have recently been enrolled into the Alstom GPP, are still within the one month cancellation/opt-out period and want your pension contributions refunded. If this is the case, please contact Aviva directly.

Your personal details

Please use BLOCK CAPITALS:

National Insurance number: [grid]

Surname: Title: Sex:

First names: Marital status:

Home address: Postcode:

Contact phone number:

Date you joined the Company: Date of Birth:

Consequences of opting-out

I understand that if I choose to opt out of the Alstom GPP, I will miss out on the following:

- The opportunity of building up a retirement income.
Protection for myself and my family if I become ill and am unable to work.
Valuable protection for my family if I die before I retire whilst I am still employed by Alstom...
The benefit of Company contributions - the Company will not contribute to another pension arrangement on my behalf.

Your Confirmation

Please tick the box

I want to opt out of the Alstom GPP from the next available payroll run [checkbox]

Please tick as appropriate:

I am not married and have no financial dependants. [checkbox]

I am not married and I have told my dependants/partner that I am opting out of the Alstom GPP. I have outlined the consequences of my decision to them. [checkbox]

I am married and I have informed my husband, wife or civil partner that I will am opting out of the Alstom GPP. I have outlined the consequences of my decision to them. [checkbox]

I understand that due to pensions auto-enrolment legislation Alstom are required to re-enrol me into a pension scheme from time to time.

Your signature: Date:

Please return both pages of the form (Payroll will complete Page 2) to: Alstom Pensions Department, Newbold Road, Rugby, Warwickshire, CV21 2NH

To be completed by Payroll Department

Please use BLOCK CAPITALS

I confirm that i) the payroll records have been updated to show that the member has elected to opt-out* of the Alstom GPP and ii) Aviva will be notified of the employee's request in the next payroll run.

***IMPORTANT REMINDER – the payroll file submitted to Aviva must state "LEAVER" (not "opt-out")**

Note to Payroll Dept. - Please keep a copy of this form for your records and return a signed copy to AES.

Your signature:..... Date:.....

Your name:.....

Your position:..... **(PAYROLL DEPARTMENT)**
