

Please use this form to let the Company know about your decision to opt out of the Alstom UK GPP.

**IMPORTANT:** <u>DO NOT</u> use this form if you have recently been enrolled into the Alstom UK GPP and are still within the one month cancellation period and want your pension contributions refunded. If this is the case, please contact Aviva directly.

### Your personal details

Please use BLOCK CAPITALS:

National Insurance number:		
Surname:	 Title:	Sex:
First names:	 Marital status:	
Home address:	 	
	 	Postcode:
Contact phone number:		
Date you joined the Company:	Date of Birth:	

# **Consequences of opting-out**

I understand that if I choose to opt out of the Alstom UK GPP, I will miss out on the following:

- The opportunity of building up a retirement income.
- Protection for myself and my family if I become ill and am unable to work.
- Valuable protection for my family if I die before I retire whilst I am still employed by Alstom (a lump sum of 4 x Pensionable Earnings, plus an amount equal to the employee and employer contributions that would have been paid until age 65, or my State Pension Age, if later)
- The benefit of Company contributions the Company will not contribute to another pension arrangement on my behalf.

### **Your Confirmation**

I want to opt out of the Alstom UK GPP from the next available payroll run

#### Please tick as appropriate:

I am not married and have no financial dependants.

I am not married and I have told my dependants/partner that I am opting out of the Alstom UK GPP. I have outlined the consequences of my decision to them.

I am married and I have informed my husband, wife or civil partner that I will am opting out of the Alstom UK GPP. I have outlined the consequences of my decision to them.

I understand that due to pensions auto-enrolment legislation Alstom will be required to enrol me into a pension scheme from time to time.

Your signature:.....

Date:.....

Please tick the box

### Please return both pages of the form (Payroll will complete Page 2) to: Alstom Pensions Department, Newbold Road, Rugby, Warwickshire, CV21 2NH



# To be completed by Payroll Department

Please use BLOCK CAPITALS

I confirm that i) the payroll records have been updated to show that the member has elected to opt-out\* of the Alstom UK GPP and ii) Aviva will be notified of the employee's request in the next payroll run.

\*IMPORTANT REMINDER – the payroll file submitted to Aviva must state "LEAVER" (not "opt-out")

Note to Payroll Dept. - Please keep a copy of this form for your records and return a signed copy to AES.

Your signature:	Date:
Your name:	
Your position:	(PAYROLL DEPARTMENT)